

Diviżjoni ta' l-Edukazzjoni
Dipartiment tat-Teknoloġija fl
Edukazzjoni



Malta

Education Division
Department of Technology in
Education

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LETTER CIRCULAR

Information: X
Action Required: X
Ref: OPS 35/2003
From: Mr. L. Zammit Tel: 25982164 Fax: 21249872 Director (Technology Education)
To: All Teachers in State Schools (Through Heads of Schools)
Subject: Call for Support Teachers for Information & Communication Technology in Education at the ICT Learning Centre (Secondary Sector)
Date: 26th May 2003

Regular Teachers and Instructors are being recruited to be transferred to the ICT Learning Centre, Floriana to act as Support Teachers for Information and Communications Technology in Education in the Secondary Sector.

The role of the Support Teacher will be:

1. to help and support schools in the piloting phase of the Internet Project for State Schools.
2. to help in the Internet and Web design projects related to Schoolnet.
3. to help in the preparation of resources for the effective teaching of ICT across the curriculum in the Secondary Sector.
4. to provide expertise in digital multi-media and communication technologies, along with the design and production of applications.
5. to be regularly involved in Teacher Training and Inset courses.
6. to provide general support to the Officials of the Department of Technology in Education.

Prerequisites

1. Candidates must be in possession of a Diploma in I.T. Education (Dip.IT.ED) - Secondary Information Technology Application Option or an equivalent Diploma or a higher qualification.

Selection Criteria

1. The ability to help and support secondary schools in the production and maintenance of Web based information and resources;
2. The ability to prepare effective teaching resources based on a constructive and thematic pedagogical approach for ICT across the curriculum in the Secondary Sector;
3. The ability to provide expertise in multi-media courseware production;
4. The ability to help in the design, organisation and delivery of Teacher Training and Inset Courses;

5. The ability to work under pressure, independently, and with minimal supervision to meet deadlines.

Applicants are expected to produce evidence of their experience in the above mentioned areas.

Conditions of Work

1. Support Teachers will be based at the ICT Learning Centre, Floriana.
2. Support Teachers will be conditioned to teachers' normal school working hours.
3. The periods spent by the selected candidate in training teaching staff in ICT will be considered as teaching experience and as such satisfies the provisions of clauses 2.2.1, 2.3.1 and 2.4.1 of the agreement between the Government and the Malta Union of Teachers.
4. The selected candidates will not be entitled to any additional remuneration. The candidates' service may be terminated at the discretion of the Director General (Education). In such eventuality the teacher concerned will revert to duties held previous to this service.
5. Successful applicants may be required to attend courses, locally or abroad, as the Division may consider necessary.

Applications from interested members of staff (as per enclosed form), endorsed by the Head of School, are to reach the Director Technology in Education, ICT Learning Centre, Floriana - by not later than Friday 27th June 2003. Copies of qualifications claimed are to be attached to the application form together with a Service and Leave Record (GP 47).

Dr. C. Borg
Director Operations